

As reliable partner for institutional investors, we operate on international finance markets for more than 20 years. With our active portfolio management approach, we specifically use the asymmetric security parameters and provide individualized products, which realize the risk/return objectives of our clients.

Middle-Office Specialist in Vaduz

Responsibilities

- Post-trade processing of securities and derivative products.
- Ensure life-cycle management (assignment / exercise, frequent cash flows, expiries) of derivative products.
- Affirmation and Confirmation Processing for OTC Derivatives Transactions
- Monitoring of positions and cash differences with counterparties and custodians
- Troubleshooting of settlements and related cash bookings.
- Investigation and clarification of differences and queries with counterparties, custodians, correspondents, fund administrators and brokers.

Profile/ Requirements

- Academic knowledge of option pricing, risk reward relationship, and Modern Portfolio Theory
- Apprenticeship or BA in Business or finance with at least 2 years of experience.
- Experience in the middle office of an asset manager, investment, custody or private bank.
- You are accurate, efficient, independent, responsible, and customer-oriented.
- You are communicative, resilient, flexible, a quick learner and an absolute team player.
- Swiss, Liechtenstein or EU/EWR passport
- Languages: English and German.
- Strong Excel skills is a plus.

Contact

Please send us your documents or search our direct contact. If you have any questions please do not hesitate to contact us:

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